

2015 Annual Meeting HSC

Date: February 21, 2015

Location: Hanover Seaside Club, Wrightsville Beach, North Carolina

Called to Order: 2:20pm by President Eddie Lawler

Board Members in attendance:

Officers:

President Eddie Lawler

Vice President Sally Godwin

Treasurer/Secretary: Linda Tinga

Boards Members (Total of six):

Bo Wessell

Jake Wessell

Jim Morgan

Chris Fur

Tommy Cheatham

Ken Johnson

Other individuals on agenda at head table: Grady Windham, CPA.

Approval of the Agenda mailed to the Regular Members. Unanimously approved.

Approval of annual meeting minutes from February 2014.

President Lawler asked for a motion to accept the 2014 annual meeting minutes as presented.

Discussion followed. Jerry Waldorf made the motion to accept the 2014 Annual Minutes as presented and approved by the Board, seconded by Shep Sheppard. Passed unanimously.

Old Business.

Treasurer's Report for 2014 – Linda Tinga.

- A. Parking stickers – Are available when the following member's information has been received – license plate number and last four digits of the member's driver's license. Forms are available in the lobby.
- B. Room Reservations Forms – All annual dues must be paid by April 1, 2015 for members to reserve rooms for the upcoming season. Linda Tinga thanked her Finance Committee for their work this past year.
- C. Treasurer's Report was presented in a power point presentation.
2014 Key Events
 1. Eleven children joined the Club in 2014.
 2. Professional fees were reduced due to in-house bookkeeping.
 3. Party income and food income have declined over the last two years.
 4. One-third of our members are still not using their Dining Room Minimum.
 5. Unrestricted and Restricted Funds have increased.

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Report by Grady Windham, CPA.

The Board has asked his firm to review allegations from some members regarding past management issues. He asked that no questions be asked of him today and until the review has been completed. He will met with all individuals on a one on one basis and will provide a written statement on his findings to the Board. He hopes the review will be completed by June 2015. The final report will be given to the Board and they will determine what action, if any, will be taken.

Grady Windham stated he did not say “found nothing was wrong with the books” since no books existed in 2012. But he did assure the membership that the club now had a good set of books and they were working well.

Nominating Committee Report by Chair Chris Furr.

Chris Furr thanked his Nominating Committee, Francie Godwin and Maclyn Slack.

The following Proposed Slate of Officers and Board Members was read: (Biographical information on each candidate was included in the January 8, 2015 mailing).

President (Choice of One).

John Cockrum

Jake Wessell

Vice President

Elise Wessell Beall

Brad Walls

Treasurer

Linda Tinga

Board Members (Choice of two).

Francie Godwin

Duncan McFadyen

Scott Slack

Patsy Weinel

President Eddie Lawler called for any additional nomination from the floor for each category. None were proposed.

Each candidate had two minutes to speak to the membership and two minutes for questions from the Floor, total of four minutes.

Motion - Motion to close the discussion of the proposed slate of officers was called by Dr. Weinel and seconded by Debbie Mason. Passed unanimously.

Motion - Motion to close the nominations was made by Mike Lewis, seconded by Lloyd Jackson. Motion passed.

Motion - Motion to accept the proposed slate of officers as submitted was made by Genny Futch, seconded by Lloyd Jackson. Motion passed.

President Eddie Lawler turned the meeting over to Grady Windham, CPA who had been asked to distribute the ballots and count the final returns. The voting process was completed by the members, collected by three tellers – Bob Morton, Ernie Alexander & Mike Pridgen and counted by the three tellers plus Grady Windham.

President Eddie Lawler called the meeting back to order.

Treasurer’s Report - Proposed 2015 Budget - by Linda Tinga

- A. Board tried a new format for completing the budget this year. Each Committee Chair was asked to supply the costs for their committee based on a line by line spreadsheet established as part of the new accounting system.
- B. A new budget line item was established – “Unused Food”.

Motion - President Eddie Lawler made a motion to accept the 2015 Proposed Budget as submitted. Passed unanimously.

Constitution Committee Report – by Jake Wessell.

Chair Jake Wessell read the requested change to the Constitution. The committee is requesting a new Policy Document be added to the current Constitution as follows:

Article VII revised title to “Parliamentary Rules, Policies and Procedures”.

Adding Article VII – Section 2. (The establishment of a Policy Document.)

**HANOVER SEASIDE CLUB
Constitution Committee
November 20, 2014**

Chair: Jake Wessell

Members: Steve Lee, Janet Warren

Re: Proposal to Amend Article VII of the Hanover Seaside Club Constitution

Text of Current Version (February 8, 2014):

**Article VII
Parliamentary Rules**

Section 1. The rules contained in *Roberts Rules of Order, Revised*, latest edition, shall govern all meetings of the Hanover Seaside Club in all cases to which they are applicable, and in which they are not inconsistent with the Constitution of this Club.

Text Incorporating Proposed Amendments (changes or additions in underlined text):

**Article VII
Parliamentary Rules, Policies, and Procedures**

Section 1. [No change to this section] The rules contained in *Roberts Rules of Order, Revised*, latest edition, shall govern all meetings of the Hanover Seaside Club in all cases to which they are applicable, and in which they are not inconsistent with the Constitution of this Club.

Section 2. Routine operations of the Hanover Seaside Club shall be governed by a set of written policies and procedures. The detailed text of the various policies and procedures shall be combined into, and maintained within one centralized document known as the “Policy Manual”. The Policy Manual shall be made available to all members of the Club in a hard copy format (located in the Club Manager’s office) and electronic format (maintained on the Club website). New policies and procedures, or amendments to existing policies and procedures, take effect after two readings and majority approval of the Board after each reading. A second reading may be dismissed by unanimous Board consent after the first reading.

Rationale:

In keeping with the recent efforts by the HSC Board of Directors over the last few years focused on bringing transparency to Club operations, this proposed Constitutional amendment is aimed at establishing a written, organized, and centralized set of Policies and Procedures that will be available for all members to view at any time. As may be painfully obvious to many members, the various policy and procedural documents that are utilized to guide Club operations are

currently fragmented, housed in various locations (although most can be found on the HSC website), and are not easily amended or updated, due to poor document retention. This amendment will require that the Board create and maintain a single, combined set of policies and procedures (Policy Manual), as well as make them easily available to the membership. A bound hard copy of this Policy Manual will be housed at the Club Manager's office for viewing, and an electronic version will be maintained on the HSC website, available for quick viewing and/or download.

After Jake read these Constitutional Proposals, discussion was held.

Motion – Motion to call the discussion was made, seconded by Catherine Solomon.
Motion passed unanimously.

Motion – Motion to accept the Constitution change – Article VII Parliamentary Rules, Policies and Procedures and adding Section 2 to the current HSC Constitution as submitted was made from committee. Seconded by Jerry Waldorf. Passed unanimously.

Other Announcements & Comments:

1. President Eddie Lawler announced the date for the 2016 Annual Meeting as: February 20, 2016 at 2:00pm.

Motion – A motion was made to accept this date. Passed overwhelmingly.

2. Facility Committee announced the gravel parking lot next to the club house will be fixed by Wrightsville Beach Landscape on March 12, 2015. Two work days have been planned for March 14, 2015 and April 18, 2015. Please attend and help with the work.
3. Steve Lee, HSC bookkeeper, asked members with questions regarding their accounts to call Mollene Smith, Manager or Steve Lee directly.
4. Elise Wessell Beall announced the website now has 548 registered users. Members must update their email information directly to her for the website. If your emails change, please let Steve Lee, the bookkeeper, or Mollene, the manager, know.
5. Much discussion was held on dues.

Motion—The dues for 2016 be set at \$475 for those paying full membership dues -- \$50 of this allocated for the Restricted Funds.

Approximately \$36,000 - \$40,000 is taken in with this additional dues amount each year. One additional year of additional billing will be required to get the balance to approximately \$200,000 in the Reserve Fund.

Motion made by Steve Lee, seconded by Jerry Waldorf. Motion passed, several members objecting.

2015 Officer & Board announcement made by Grady Windham, CPA.

Results: President John Cockrum
Vice President Elise Wessell Beall
Treasurer Linda Tinga
New Board Members (2): Francie Godwin & Duncan McFadyen.

Recognizing of outgoing 2014 Officers and Board Members by Jake Wessell. Plaque presented to each person.

Eddie Lawler, President
Sally Godwin, Vice President
Chris Furr, Board Member
Tommy Cheatham, Board Member

Meeting Adjourned: 4:40pm.

Respectfully submitted,
Linda Tinga, Secretary/Treasurer